



KleanFlo Service Update

Customer notice - 2 July 2026

Summary

An update has been released to improve contract scheduling, schedule setup, and staff record capture in KleanFlo.

Contracts can now use the correct contract schedule type, so customers that do not use school term dates can follow the normal scheduling process.

What has changed

- Contract schedule type can now be reviewed as Standard scheduling or School term-time setup.
- School term-date setup is only used where the contract is marked as school term-time.
- Schedules can be added directly from the customer schedules page with weekly, bi-weekly, and other frequency options.
- Schedule rows can hold different hours and start times for each day.
- Staff records include National Insurance and DBS detail fields where required.

What this means for users

- Education-related customers that work year-round can use Standard scheduling instead of being forced into school term setup.
- Users can create and review schedule patterns more quickly from the customer schedules page.
- Staff compliance details can be held directly on staff records.

What to do

1. Review the contract schedule type when confirming or editing a contract.
2. Use Standard scheduling for year-round contracts that do not use term dates.
3. Use School term-time setup where term dates and academic year scheduling are needed.
4. Select the correct schedule frequency and enter any day-specific hours or start times.

Support

Contact KleanFlo support if something does not look as expected. Please include the customer name, contract or record reference, and a short description of what you expected to see.