



KleanFlo Service Update

Customer notice - 11 August 2026

Summary

An update has been released covering changes committed and pushed to the main release branch on 11 August 2026.

This notice excludes work from today that is still in progress or has not been merged into main.

The release focuses on account email safety, staff schedule accuracy, holiday and payroll improvements, scheduling refinements, and clearer task and calendar notifications.

What has changed

- Changing a user login email now requires the administrator current password and notifies the previous email address.
- User account checks around email changes, reset flows, and active sessions have been strengthened.
- KleanFlo Staff and KleanFlo On the Move now show approved upcoming work more consistently.
- One-off schedule times shown to staff now use the correct wall-clock start and finish times.
- Keyholder evening work and weekend carry-over work now remain visible in staff schedule windows where appropriate.
- Customer schedule setup, the schedule wizard, quick jobs, and fast contract setup have been refined for recurrence, pay grade, and planned-work handling.
- Zone allocation and contract zone setup are now more consistent when building or reviewing scheduled work.
- Holiday administration, pending holiday handling, holiday reports, and fixed-hours holiday calculations have been improved.
- Payroll checks and monthly contract invoice checks have been refined to better support scheduling and holiday information.
- One-off deposit invoice handling has been improved.
- Branch process sharing and onboarding routing have been corrected so shared processes appear in the expected areas.
- Users can now receive notifications when office tasks and calendar events are created.

What this means for users

- Office teams have safer account email changes.
- Staff should see the right approved, one-off, keyholder, and weekend carry-over work in their mobile schedule views.
- Scheduling, holiday, payroll, and invoice checks should require less manual follow-up.
- Task and calendar event updates are easier for users to notice at the point they are created.

What to do

1. Test user email changes using the required password confirmation step.
2. Check KleanFlo Staff and KleanFlo On the Move for approved work, one-off schedule times, keyholder evening work, and weekend carry-over visibility.
3. Review customer schedules, the schedule wizard, quick jobs, fast contract setup, and zone allocation on representative contracts.
4. Check holiday administration, holiday reporting, payroll review, monthly contract invoices, and one-off deposit invoices.
5. Confirm office task and calendar event notifications are received by the expected users.
6. Do not include any unmerged in-progress work from today in release testing expectations.

Support

Contact KleanFlo support if something does not look as expected. Please include the customer name, contract or record reference, and a short description of what you expected to see.