



KleanFlo Service Update

Customer notice - 8 September 2026

Summary

This release notice lists the KleanFlo platform updates released from 31 August 2026 to 8 September 2026.

The update focuses on audit scheduling and completion, offline audit handling, payroll review, absence cover, stock consumables, supplier orders, customer reports, invoice insights, and usability refinements.

Items already covered in the 30 August release document have been left out of this notice.

What has changed

- Audit result and customer audit report screens have been improved so audit findings, actions, and supporting details are easier to review.
- Corrective follow-up actions can now be completed from staff audit workflows where they are required.
- Corrective actions can now be started directly from audit completion where follow-up work is needed.
- Audit insights and corrective action displays have been improved for clearer review of outstanding work.
- Audit lists now include additional filters to help users find the correct audit work more quickly.
- Timesheet views now provide clearer photo cues where timesheet evidence is available.
- Ad hoc audit date and time scheduling has been restored.
- Ad hoc audits are now included in offline audit packages where they need to be available for completion.
- Offline audit packages now accept ad hoc audit references more reliably.
- Offline audit recovery has been improved where completed audit work and photos are sent back in separate parts.
- Queued offline audit photos can now be accepted after audit completion.
- Planned audits remain scheduled when they are packaged for offline completion.
- Offline audit completion now rejects incomplete batches before saving, reducing the risk of partial audit results.
- Blank audit draft status handling has been corrected.
- Audit schedules now use corrected calendar times, including cleaner handling when scheduled audits are cancelled or deleted.
- Audit scheduling and site designation imports have been corrected.
- Site designation imports now load the site contract context needed for accurate setup.
- Portal audit presentation has been updated so customers can review audit information more clearly.
- Portal schedule visibility has been corrected so customers see the appropriate schedule information.

- Dashboard audit and delivery note information has been corrected.
- Dashboard audit and stock report filters have been improved.
- Empty staff process actions are hidden so users are not shown unnecessary optional work.
- Process status filtering has been refined so staff availability and process lists show more relevant results.
- Staff can now save allowed process fields before supervisor review where the workflow permits it.
- Process evidence validation has been corrected where evidence is required before a process can continue.
- Audit process summaries have been updated so completed and outstanding process information is clearer.
- Schedule weekly hours can now be used in document merge fields for process and onboarding paperwork.
- Payroll absence hour review has been improved so holiday and absence hours are clearer before approval.
- Holiday approval now requires payroll hours where needed, helping prevent incomplete payroll records.
- Payroll absence display has been corrected where fallback schedule information is needed.
- Non-sick absences now use schedule fallback information where the normal absence details do not provide enough payroll context.
- Payroll adjustments are now targeted to the correct split pay-rate rows.
- Payroll actions are now available on split pay-rate rows where further review or rerun work is needed.
- Payroll row reruns now apply to the selected staff member only.
- Payroll summary spacing and search have been improved for easier review of larger payroll runs.
- Cover job payroll now uses the covering staff member pay details where relevant.
- Legacy cover payroll now uses the covering default where previous records need fallback information.
- Split cover checkout completion and split cover segment durations have been corrected.
- Split absence cover handling in schedules has been corrected.
- Covered absence split badges now display more clearly on schedule rows.
- Reallocated absence schedules are now handled correctly in payroll.
- All-day absence timesheets now use the schedule window so absence time is recorded against the correct working period.
- Holiday request dates and absence cover restore flows have been corrected, with cleaner dialog presentation.
- Absence planner filters now stay in place during review, making repeated cover planning easier.
- Linked absence cover reassignment has been corrected.
- Absence planner cover card timing has been corrected.
- Non-term delivery and payroll work details have been added, with clearer totals in the delivery review dialog.
- Payroll work detail dialogs now provide clearer information for reviewing the work behind payroll totals.

- The Pay Circle payroll export has been added for preparing payroll data outside KleanFlo.
- Pay Circle payroll exports are now split by pay rate where a staff member has more than one relevant rate.
- Quote documents now use the selected task details more reliably.
- Stock consumables management has been added for tracking stock items, suppliers, locations, orders, and customer charges.
- Stock consumable ordering and invoicing flows have been added so chargeable consumables can be managed through KleanFlo.
- Customer records now support chargeable consumable settings where a customer needs uplift or billing rules.
- Supplier contact details and supplier catalogue information can now be maintained for consumable ordering.
- A supplier catalogue import page has been added to speed up catalogue setup.
- Supplier order carts now show the order total above the item list for clearer review before submission.
- Supplier orders now show reorder items where stock levels indicate replenishment is needed.
- Stock order delivery destinations are now constrained so deliveries are sent to valid locations.
- Stock deliveries can now be confirmed against customer sites where stock is delivered directly to a site.
- Adjusted site delivery confirmations are now supported where delivered quantities need to be corrected.
- Supplier order delivery photo evidence can now be attached and reviewed.
- Delivered supplier order receipts are now visible from the stock consumables area.
- All supplier delivery evidence is now shown when reviewing delivered orders.
- Location stock checks have been added, with a page flow designed for checking stock by location.
- Stock locations now use a clearer page view for reviewing location-level information.
- Stock reporting exports have been added for consumables review and reconciliation.
- Stock insight data sources and stock report options have been added for dashboard and report use.
- Stock order authorisation controls have been added so supplier orders can require approval before completion.
- Stock supplier and invoice safeguards have been added to reduce incomplete or inconsistent stock records.
- Invoice insights have been added to support invoice review.
- Customer reports have been updated, including stock delivery information where relevant.
- Stock report presentation has been refined across dashboards and report areas.

What this means for users

- Audit users should see stronger scheduling, offline completion, evidence, customer report, and corrective action handling.
- Payroll reviewers have clearer information before approval and exports should better reflect staff pay-rate, cover, and absence arrangements.
- Stock and supplier users can manage consumables, ordering, delivery evidence, reporting, and authorisation from inside KleanFlo.

- Customer-facing quote, audit, schedule, and report outputs should be easier to read and review.

What to do

1. Review payroll, absence cover, audit, quotation, customer report, invoice insight, and stock consumables workflows during release testing.
2. Confirm payroll export results where split pay rates, cover work, or absence adjustments apply.
3. Review stock suppliers, catalogue imports, order approvals, delivery evidence, and customer site delivery settings before using the stock consumables workflow live.
4. Check audit scheduling, offline audit completion, portal audit reports, and corrective action follow-up where audits are part of your process.

Support

If anything looks incorrect after the update, contact KleanFlo support with the customer, staff member, schedule, payroll run, audit, stock order, invoice, or quotation reference involved.

KleanFlo Service Update - September 2026