



KleanFlo Service Update

Customer notice - 16 September 2026

Summary

An update has been released for KleanFlo covering invoice review, reconciliation, branch filtering, process visibility, and schedule change handling.

What has changed

- Timesheet branch filtering has been improved so timesheet lists and missing summaries better reflect the selected branch or branches.
- A branch selector has been added to process administration, making shared and branch-specific processes easier to find.
- Company emergency contact wording has been updated to use more neutral wording in customer portal and site information areas.
- Invoice review now includes clearer audit information, reconciliation restore options, purchase order references, and improved invoice conversation history.
- Schedule end checks now handle absence timesheets more accurately, reducing incorrect blocking when schedules are being ended.

What this means for users

- Office users can review timesheets, processes, invoice activity, reconciliation work, and purchase order details with better supporting information.
- Teams working across more than one branch should see more accurate filtering in timesheets and process administration.
- Scheduling teams should see fewer incorrect blockers when ending schedules affected by absence timesheets.

What to do

1. Check timesheet lists, missing timesheet summaries, and process administration using the relevant branch filters.
2. Check invoice reconciliation, invoice audit details, invoice conversations, purchase order references, and schedule end testing where these workflows are used.

Support

If anything looks incorrect after the update, contact KleanFlo support with the customer, branch, contract, invoice, reconciliation, schedule, process, or staff reference involved.